**School –Based Planning Team Minutes**

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| Present: S. Murrell Dilbert, R. Hawkins, L. Wess, K. Elliott, N. Cave, L. Fox, D. Harrell, D. Williams (Parent)Excused: B. Moroni, D. Spafford, K. Hooker, C. MooreVisitors: D. Huddleston (Terrific Kid) , M. Hale (Quad A) |

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| **Timekeeper**Everyone | **Facilitator**Principal Murrell Dilbert | **Minute Taker**Kristine Elliott |

**May 15, 2019**

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| **Agenda Items** | **Minutes** | **Notes** |
| 1. Celebrations
 | 5 min | * Spelling Bee was a success! Shout out to Jill Farley for a great job organizing. Three students won.
* Staff appreciation week was phenomenal. Thanks to PTO, Admin, and Clerical staff!
* We’ll be moving back to Reynolds St mid-year 2019-2020, possibly December. More info to follow.
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| 1. Approval of Minutes
 | 2 min | Ms. Cave motioned to approve minutes from March meeting. Mrs. Fox seconded.  |
| 3. PD Requests | 15 min | * C. Passamonte - Gopher Sport Webinar (12 hrs) **\* approved**
* C. Passamonte - NYSAHPERD annual conference (10 hrs) Mrs. Williams asked a questions: How will these PDs improve student behavior in PE classes? **\* approved**
* Special Education monthly staff meetings (up to 8 hrs) **\* approved**
* Late request: K. Elliott & C. Latimer requesting approval for Dyslexia PD (8.5 hours) facilitated by Denene Palozillo. **\*approved**
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| 1. SCEP plan 2019-2020
 | 45 min | * TSI designation for ESSA
* Cited in the areas of Latino student achievement, attendance, test scores
* Quad A – daily activities include homework, STEM activities, PBLS classes offered on MWF, yearly Showcase May 29 3:30-5:30
* How can #2 School support the Quad A program? – daily communication to director/coordinator about student behavior during the school day
* Quad A director/coordinator present at SBPT and other important meetings
* 2019-2020 Terrific Kid students play more of a leadership role in the ceremony
* Can we develop a Mentor program with members off Kiwanis Club to spend time with students on a regular basis?
* 2019-2020 coordinate character traits with Terrific Kids, book of the month
* Culturally relevant teaching practices
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| 1. SCEP parent survey
 |  | * Dwana met with parents to discuss one of the SCEP survey questions: This school sees me as a partner in my child’s education.
* Goal: to increase communication with families in order to improve involvement in child’s education
* Positive communication
* Activities such as parents read to class, family day, parent pop-ups into classrooms
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| 1. New issues/

questions |  | * When are intervention groups ending? – benchmark testing now, then intervention groups will continue, intervention teachers talk to teachers
* RTI questionnaire – majority of respondents are willing to meet before or after school
* ISS – Can students be delivered to Mr. Byrd instead of him taking his assigned students to ISS to pick children up?
* Mr. Byrd would like teachers to provide appropriate work for students, modules, lesson plans, etc.
* Early dismissal days and Superintendents Conf. days – can we use that time to look at data from assessments to create groups and plan instruction as a team – Too soon to schedule days for 2019-2020 school year.
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| New Business |  |  |

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| Next meeting Date:Timekeeper:Facilitator:Minutes: |